



ARBUTUS MIDDLE SCHOOL



Michelle P. Feeney, Principal

5525 Shelbourne Road, Arbutus, MD 21227

April 3, 2020

Good afternoon, students and families,

I am writing to inform you about marking period 3 and how we will proceed with modifications to our grading and reporting procedures during remote learning. As you are aware, prior to the state mandated school closure, the third marking period was scheduled to close on April 3, 2020. As a result of the school closure, Baltimore County Public Schools is adjusting our grading and reporting process and calendar. These changes have been made to ensure that they are in the best interest of all students due to these extenuating circumstances.

- Marking period 3 will not close on April 3, 2020.
- We will combine marking period 3 (MP3) with marking period 4 (MP4) and will be called “MP3 and MP4.”
- Report cards will be created at the end of MP4.
- Schoology gradebooks will contain the grades previously received in MP3 and feedback from assignments completed during remote learning.
- During remote learning, whether students are following a paper pathway or digital pathway, teachers will provide feedback on completed assignments. That feedback may be in narrative form (oral or written) or in the form of a “score;” for example, number correct out of total number (i.e., 8/10). Scores will not translate into a letter grade, and assignments will not receive letter grades in the gradebook.
- How feedback occurs will vary depending on students’ access to technology. For students in Grades 6 – 12, following a digital pathway, feedback will be through Schoology or office hours. For students in Grades Pre-K – 12, following a paper pathway, teachers will share options for students to receive feedback.
- At the conclusion of “MP3 and MP4”, students will receive a grade of “Pass” or “Fail” for a course based on their participation and progress through remote learning.
- Information regarding final grade calculation for middle and high school students will be forthcoming.

On behalf of the Arbutus Middle School community, I want to thank you for your continued support of our school community and our students. Our administrative team will continue to be available to you via email, and I will provide on-going communication as we move forward.

Sincerely,

Michelle P. Feeney
Principal