

Student and Parent Remote Learning & Technology Resources

Please take a moment and review all 6 pages as this document explains student & parent access

Arbutus Middle School Remote Learning Information

AMS Daily Schedule of Classes

Arbutus Middle School Virtual Schedule							
Time	Monday A DAY	Tuesday B DAY	Wednesday	Thursday A DAY	Friday B DAY		
8:00-8:15 Teacher Prep							
8:15-9:30	8:15-9:05	Period 1	Period 1	8:00-10:50 Asynchronous learning and Small group instruction	Period 1	Period 1	
	9:05-9:30	Independent Work Time			Independent Work Time		
9:40-10:55	9:40-10:30	Period 2	Period 2		Period 2	Period 2	
	10:30-10:55	Independent Work Time			Independent Work Time		
11:00-12:00	Lunch		Lunch				
12:05-1:20	12:05-12:55	Period 3	Period 3		12:00-3:00 Teacher Meetings/ Professional Development	Period 3	Period 3
	12:55-1:20	Independent Work Time		Independent Work Time			
1:30-2:45	1:30-2:20	Period 4	Period 4	Period 4		Period 4	
	2:20-2:45	Independent Work Time		Independent Work Time			
2:45-3:00 Teacher Closeout							

BCPS A-Day & B-Day Schedule Calendar

Arbutus Middle School
2020-2021 School Year A Day/B Day Calendar
(Revised to Include Shortened Weeks: August 24, 2020)

	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	
AUG	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					
SEPT		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			
OCT				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	
NOV	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					
DEC		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		
JAN					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	

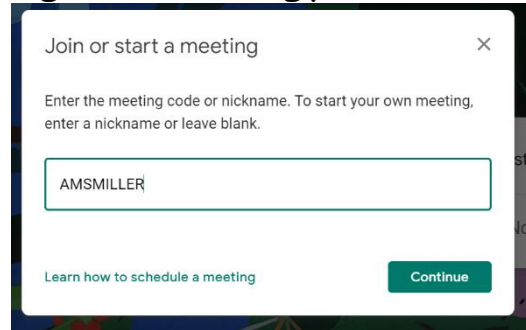
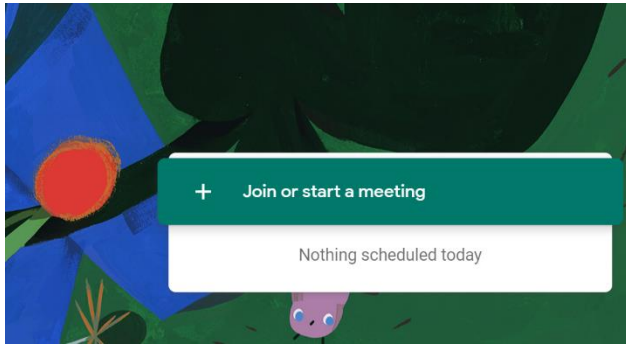
Accessing Student Classes

Students should access their classes by logging in to BCPSOne and then clicking on Schoology. Once in Schoology students will see information for each of their classes listed, including the meeting times, how to access the class at the meeting time, and how to access the teacher outside meeting times for questions, extra help etc. If a student doesn't know their BCPSOne login (which is the same as their Schoology login) then you can email your child's homeroom teacher or Mr. Whitby at: dwhitby@bcps.org and he can provide this information.

They then should open a new tab and access Google Meets <https://meet.google.com/>

Select Join or start a meet and type in the nickname for their homeroom/PRIDE class. Remember it's AMS + the teacher's last name.

Student and Parent Remote Learning & Technology Resources



Google Meet:

Students will be using Google Meet to conduct virtual class sessions with their teachers. Students can access a Google Meet using a computer, the Meet app (may be called Hangout Meet App for some mobile users) or by phone call. Below are directions for how to connect to a Google Meet using these various methods.

[Screencast: Student Access to Google Meet using Nicknames](#)

[Google Meet Student Sign In Directions & Troubleshooting for Computer, App and Phone](#)

[BCPS One-Pager: Accessing Google Meet](#)

Google Chrome Account Sync

It is recommended that students sync the Google Chrome browser with their BCSP Google Account. Syncing the Chrome Browser with a BCPS Account allows for an easier connection to Google Meet.

[Google Chrome BCPS Account Sync Directions](#)

[Google Chrome BCPS Account Sync Screencast](#)

[BCPS DoLL: Signing Into Chrome with a BCPS Account \(YouTube Video\)](#)

Google Account Sync Error:

If when a student enters their BCPS credentials to Google and gets an error message, their BCPS Account may need to be re-synced by a BCPS System Administrator. Complete this [BCPS Google Account Tech Check](#) to determine if the account needs to be synced.

Office 365/OneDrive Resources:

[How to Manage Files Using OneDrive on Office 365 and Computer](#)

[Sharing Files with BCPS Students and Teachers Using Office 365 & OneDrive](#)

[Screencast-Syncing Schoology & OneDrive Accounts](#): Screencast on how to sync these accounts and how to easily submit assignments from OneDrive on Schoology.

[Schoology OneDrive Sync Directions](#)

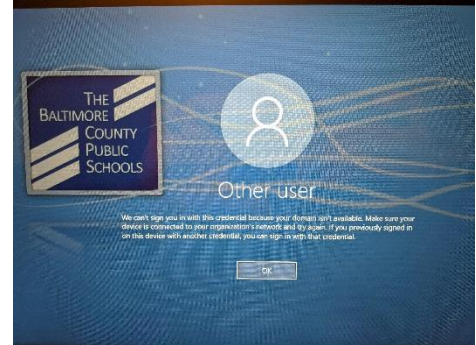
Device Troubleshooting

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[Microphone and Camera Troubleshooting for HP Probooks](#)

[Home Internet Troubleshooting](#): Directions for setting up the setting up the device to work on home Wi-Fi network. If students are seeing a white screen or error message when trying to access Google.com or meet.google.com these directions may help to troubleshoot this issue.

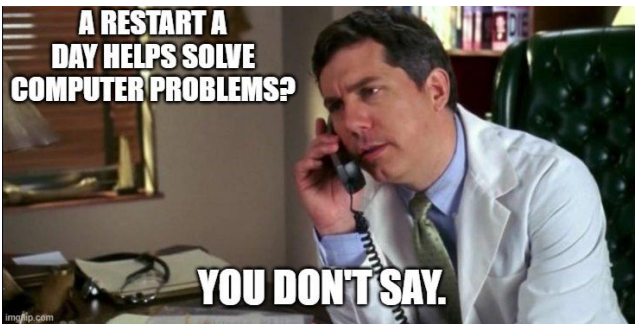
“Domain Isn’t Available” Error Message: When a new account tries to into a BCPS Device, the profile on the computer can not be created when device is not connected to the BCPS Secure network. This issue can be resolved by visiting a local BCPS School (this does not need to be your home school) and connecting to the BCPS Secure network prior to signing in. This action can be done either in the parking lot of most schools or in close proximity to the building. For the best results, restarting the computer usually allows the device to easily connect to BCPS Secure network.



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Restarting Computers: Restarting a BCPS Device frequently (ex. once a day) can usually help to troubleshoot many common errors.



BCPS Technology Support

BCPS is providing various supports and resources for Technology Support for both students and parents during this period of Remote Learning.

[BCPS Parent & Student Technology Support Communication](#)

[BCPS Technology Support Resources Portal](#): Resources for how to connect Schoology accounts, troubleshoot various technology issues, and to request technology support online or over the phone.

[BCPS Student Learning Resources](#): Webpage contain information and resources for the BCPS Continuity of Learning Plan including digital copies of materials for all content areas, request forms for paper copies, and additional FAQs & support resources.

BCPS Technology Help Desk: 443-809-4672 Open Monday-Friday from 7:00 am to 4:15 PM on regularly scheduled School Days

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BCPSOne / Schoology PARENT Accounts



Parents & Guardians:

Create a myBCPS account to stay involved in your student's education!

Parents/guardians that create a myBCPS account are provided access to BCPS One (including student class information, grades, and digital content), the Facilities Use Request System, and the Temporary Employment Application System. To learn more about BCPS One, in particular, visit bcpsone.bcps.org and click the Support & FAQs link. *BCPS employees should visit "My Account" on the BCPS Intranet and then resume these instructions at Part 2.

Only parents identified in the BCPS One Student Information System (SIS) as a contact authorized to make educational decisions for the student will be allowed access to their student's information in BCPS One.

A parent/guardian email address, first name, and last name, must be on file with the school and associated with each student that they are authorized to make educational decisions.

If needed, contact your student's school to confirm the parent/guardian email address, first name, and last name that are on file.

After Creating an account you will have access to:

Student and Parent Remote Learning & Technology Resources



And much, much more!

Schoology will allow you 24/7 access to your child's progress.



Schoology on BCPS One gives parents and students 24/7 access to student courses, grades, and assignments.



BCPS recommends that parents create and use their own myBCPS account, rather than use their students account. Using myBCPS parent account to access Schoology allows you to:

Quickly toggle between student accounts



Monitor student progress through the Schoology Mobile App



Access courses and grades with minimal clicks



Set notifications to stay updated on Schoology Activity



Efficiently communicate with teachers



Receive a Parent E-mail Digest for a weekly activity summary



Interested in Learning More About Schoology? Visit the [Learn About Schoology](#) page, found on your BCPS One dashboard. Here you can find videos and support resources that review quick tips for using Schoology as a parent.



Parent Schoology Support can be found here: <https://www.bcps.org/parents/schoology/>

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